

Swinford Parish Council

Minutes of the Annual Meeting of Swinford Parish Council held on Tuesday 22nd May 2024 at 7.45pm at Swinford Village Hall

Parish Councillors: Carol Parker, Glenn Cameron and David Crews.

Also present: Katherine Clarke (Parish Clerk).

Cllr. Parker opened the meeting at 7.52pm.

24-052 To elect a Chairman of the Parish Council for the forthcoming year and receive a Declaration of Acceptance of Office

Cllr. Cameron proposed electing Cllr. Parker as Chairman for the forthcoming year, Cllr. Crews seconded the proposal. Cllr. Parker signed a Declaration of Acceptance of Office which was countersigned by the Clerk.

24-053 To elect a Vice Chairman of the Parish Council for the forthcoming year and receive a Declaration of Acceptance of Office

Cllr. Parker proposed electing Cllr. Cameron as Vice Chairman for the forthcoming year, Cllr. Crews seconded the proposal. Cllr. Cameron signed a Declaration of Acceptance of Office.

24-054 To receive apologies from members of council and accept valid reasons for absence

Apologies for absence received and accepted from Cllr. Lonsdale and Cllr. Withers.

24-055 Declarations of interest: a. To receive members' declarations of interest

No interest declared.

b. To receive and consider members' requests for dispensations

No dispensations requested.

PUBLIC PARTICIPATION SESSION (15 minutes)

24-056 To adjourn the meeting for contributions from members of the public (To allow the public to make representations, ask or answer questions, give evidence relating to the business being transacted in accordance with the Public Participation Policy agreed at the meeting held on 04.04.17 minute reference 17-69)

No members of the public present.

COUNCIL SESSION

24-057 To receive and approve the minutes of the meeting held on 7th May 2024

Cllr. Cameron **proposed** signing the minutes of the meeting held on 7th May 2024 as accurate, Cllr. Crews **seconded** the proposal. The minutes will be signed electronically.

24-058 Matters arising from the meeting held on 7th May 2024

No matters arising that aren't covered on the agenda.

24-059 Matters arising from District and County Councillor's

No matters raised.

24-060 To nominate a Council representative for LRALC's AGM

It was agreed that Cllr. Crews will be the Council representative for LRALC's AGM

24-061 To review Parish Council appointments to other organisations

It was agreed that Cllr. Cameron will be the Parish Council representative on the Eight Parishes CIC and Cllr. Parker will be the Parish Council representative on the Village Hall Committee.

24-062 To review policies and procedures

Item deferred.

24-063 To confirm a calendar for Parish Council meetings for the forthcoming year

The Parish Council meetings for the forthcoming year will be held at 7.30pm in the Village Hall on the first Tuesday of the month excluding August and January. A meeting will be convened later in January to set the precept requirement for 2025/26.

24-064 Financial Matters:**a) To note the bank reconciliation to 22nd May 2024**

No bank reconciliation reported.

b) To approve accounts for payment

Cllr Parker **proposed**, and Cllr Crews **seconded** payment of the following accounts:

TYPE	PAYEE	DETAIL	AMOUNT
BACS	Zurich	Insurance premium	£326.61
BACS	K Clarke	Parish Clerk salary and expenses	£128.09

c) To note receipts

TYPE	PAYEE	DETAIL	AMOUNT
BACS	NatWest	Reserve account interest	£5.55

d) To receive and approve the Annual Accounts 2023/24

Item deferred.

e) AGAR 2023/24: To receive and note the Annual Internal Audit Report

Item deferred.

f) AGAR 2023/24: To approve the Annual Governance Statement

Item deferred.

g) AGAR 2023/24: To approve the Accounting Statements

Item deferred.

h) AGAR 2023/24: To set the commencement date for the exercise of public rights

Item deferred.

i) Other financial matters

No matters raised.

24-065 Planning Matters

- a. Planning applications: no applications to consider.
- b. Any other planning matters: no matters raised.

24-066 To discuss speeding concerns

- Speeding continues to be an issue. The information captured by the Auto Speed Watch device is being regularly monitored.
- Cllr. Crews has invited the Police and Crime Commissioner to attend a Parish Council meeting to discuss concerns.

24-067 To discuss matters arising at the cemetery

No matters raised.

24-068 To discuss matters arising at the pocket park

- Cllr. Parker has collected the weedkiller from Stephen Morris.

24-069 To receive the clerk's report on correspondence and consider any recommendations

No matters raised.

24-070 To consider items for inclusion on the agenda for the next meeting

Updates on the agenda items above and other usual rolling agenda items.

24-071 To confirm the date and time of the next meeting

The next meeting of the Parish Council will be at 7.30pm on Tuesday 4th June 2024 at Swinford Village Hall.

Cllr Parker closed the meeting at 8.23pm.

APPROVED AS ACCURATE ON 04.06.24.