

Swinford Parish Council

Minutes of the Meeting of Swinford Parish Council held on Tuesday 4th June 2024 at 7.30pm at Swinford Village Hall

Parish Councillors: Carol Parker, Glenn Cameron, Steve Withers, Brett Lonsdale and David Crews.

Also present: Katherine Clarke (Parish Clerk) and 5 residents.

24-072 To receive apologies from members of council and accept valid reasons for absence

No apologies for absence received.

24-073 Declarations of interest: a. To receive members' declarations of interest

No interest declared.

b. To receive and consider members' requests for dispensations

No dispensations requested.

PUBLIC PARTICIPATION SESSION (15 minutes)

24-074 To adjourn the meeting for contributions from members of the public (To allow the public to make representations, ask or answer questions, give evidence relating to the business being transacted in accordance with the Public Participation Policy agreed at the meeting held on 04.04.17 minute reference 17-69)

- Mr. Kilbane outlined the plans for the upgrading of the village hall to those present and explained how the building could be used as a Community Resilience Facility.
- It was agreed that the Parish Council would pay for daffodil bulbs to be planted and a commemorative plaque for the WI to celebrate their centenary.
- Cllr. Parker advised that the Parish Council were considering planting a fir tree on the village green to commemorate the 150th anniversary of the primary school.

COUNCIL SESSION

24-075 To receive and approve the minutes of the meeting held on 22nd May 2024

Cllr. Parker **proposed** signing the minutes of the meeting held on 22nd May 2024 as accurate, Cllr. Crews **seconded** the proposal. The minutes will be signed electronically.

24-076 Matters arising from the meeting held on 22nd May 2024

No matters arising that aren't covered on the agenda.

24-077 Matters arising from District and County Councillor's

No matters raised.

24-078 Financial Matters:

a) To note the bank reconciliation to 4th June 2024

No bank reconciliation reported.

b) To approve accounts for payment

Cllr. Parker **proposed**, and Cllr. Withers **seconded** payment of the following accounts:

TYPE	PAYEE	DETAIL	AMOUNT
BACS	DTM Gardens	Cemetery maintenance	£691.99
BACS	J Burton	Internal audit	£120.00
BACS	K Clarke	Parish Clerk salary and expenses	£626.99

c) To note receipts

TYPE	PAYEE	DETAIL	AMOUNT
BACS	NatWest	Reserve account interest	£5.22

d) To receive and approve the Annual Accounts 2023/24

Cllr. Parker proposed approving the Annual Accounts, Cllr. Crews seconded the proposal.

e) AGAR 2023/24: To receive and note the Annual Internal Audit Report

The Annual Internal Audit Report was noted, no matters raised.

f) AGAR 2023/24: To approve the Annual Governance Statement

Cllr. Parker proposed approving the Annual Governance Statement, Cllr. Withers seconded the proposal.

g) AGAR 2023/24: To approve the Accounting Statements

Cllr. Parker proposed approving the Accounting Statements, Cllr. Crews seconded the proposal.

h) AGAR 2023/24: To set the commencement date for the exercise of public rights

The commencement date for the exercise of public rights was set as Wednesday 6th June 2024 and will finish on Tuesday 17th July 2024.

i) Other financial matters

No matters raised.

24-079 Planning Matters**a. Planning applications:**

- To consider planning application 24/00582/TCA
Works to trees (fell) – The Old Stables, Fir Tree Lane, Swinford

Resolved: The Parish Council has no comments to submit on the application.

b. Any other planning matters: no matters raised.**24-080 To discuss speeding concerns**

- Speeding continues to be an issue, people are being recorded in the high 40/50mph. There are a number of repeat offenders.
- The Parish Council will consider creating a leaflet to put on windscreens.
- The Parish Council have sent the Police and Crime Commissioner dates for the next 6 meetings in the hope that he will attend one to discuss speeding concerns.

24-081 To discuss matters arising at the cemetery

No matters raised.

24-082 To discuss matters arising at the pocket park

- Volunteers have been busy undertaking maintenance work on the site.
- There are still plans to clear the ditch and put in a drainage pipe.

24-083 To receive the clerk's report on correspondence and consider any recommendations

It was noted that the Parish Council has been in contact with the Lutterworth Wombles Group who may be able to assist the village with a litter pick.

24-084 To consider items for inclusion on the agenda for the next meeting

Updates on the agenda items above.

24-085 To confirm the date and time of the next meeting

The next meeting of the Parish Council will be at 7.30pm on Tuesday 2nd July 2024 at Swinford Village Hall.

Cllr Parker closed the meeting at 8.14pm.

APPROVED AS ACCURATE ON 02.07.24.